



PROFESSIONAL DEVELOPMENT COMMITTEE 2019 CHARTER

The National Association of State Procurement Officials (NASPO) shall have a Professional Development Committee with the structure, authority and duties described below.

STRATEGIC ALIGNMENT & AREA OF RESPONSIBILITY

The Professional Development Committee shall work in support of NASPO's strategic plan goal 2: *Create and promote innovative strategies in education and professional development.*

Specifically, the committee will provide guidance for the planning, development, implementation, and sustainability of NASPO's ongoing, comprehensive professional development program—Procurement University.

COMPOSITION

The committee shall be comprised of individuals selected based on their interest and ability to contribute to the committee's work.

LEADERSHIP

The chair shall be appointed by the NASPO President.

2019 Chair: Peter Korolyk, Delaware

2019 Vice Chair: Deb Damore, Vermont

BUDGET AUTHORITY

The committee shall have the authority to authorize expenditures related to its stated purpose up to the amount budgeted and approved by the NASPO Board of Directors.

MEETINGS

The committee shall meet as often as it determines, either in person or by telephone. The committee shall maintain written notes of meetings and provide reports to the Board of Directors as requested.

SPECIFIC DUTIES

The committee shall work within the approved budget, policies and general strategy established by the Board of Directors in performing these duties:

- Develop and carry out an action plan to support NASPO strategies and the committee purpose.
- Provide guidance for the development and implementation of Procurement University's programs and services, including the educational structure, curricula and course content strategies.
- Guide and oversee NASPO's outreach, initiatives, and partnerships with academic institutions.
- Communicate internally and externally to coordinate and complement educational offerings and certification programs.
- Coordinate with other NASPO committees to augment learning opportunities for NASPO members.
- Maintain the integrity of NASPO's professional development program, review progress toward goals and objectives, monitor delivery mechanisms, and recommend enhancements and new offerings to ensure state needs are being met.