



**POLICY ON LIFE & HONORARY MEMBER PARTICIPATION & ATTENDANCE
AT NASPO ANNUAL CONFERENCE**

Background

In an effort to create consistent incentives for life and honorary members to participate in the Annual Conference and encourage these members to contribute and remain active in the organization throughout the year, a clear policy is needed to determine when the Association will pay (or reimburse) travel, lodging and other related expenses (e.g., meals, parking, ground transportation, etc.).

Examples of qualified membership activities:

- Moderate a panel or make a presentation at a NASPO conference
- Actively participate on a NASPO committee or work group (each active participation qualifies as one activity)
- Lead/write/provide contributions or research for a NASPO paper or publication
- Serve as a strategic partner liaison for NASPO/attend a strategic partner event as the official NASPO representative

Policy

Participation Status	Registration Fee	Covered Expenses*
<i>Level 1</i>		
Member has participated in 3 or more qualified membership activities in the past 12 months.	Waived	Up to \$1,000 of expenses incurred for coach class airfare, lodging, meals, parking & ground transportation
<i>Level 2</i>		
Member has participated in 1-2 qualified membership activities in the past 12 months.	Waived	Up to \$500 of expenses incurred for coach class airfare, lodging, meals, parking & ground transportation
<i>Level 3</i>		
Member currently inactive in member activities though encouraged to participate in the meeting.	Waived	Up to \$250 of expenses incurred for coach class airfare, lodging, meals, parking & ground transportation

* - subject to Board-approved funding for member travel expenses associated with meeting